

**BROWARD COUNTY HEALTHCARE COALITION (BCHC)**  
**October 26, 2016 ♦ 9:00 AM-12:00 PM**  
**Broward County EOC**

TOPIC	ISSUE/CONCLUSION	ACTION PLAN	RESOLUTION
<ul style="list-style-type: none"> <li>• <b>Welcome and Call to Order</b></li> <li>• <b>Roll Call of General Members Present:</b></li> <li>• <b>Approval meeting minutes</b></li> <li>• <b>Approval of Treasurer’s Report</b></li> </ul>	<ul style="list-style-type: none"> <li>• 9:30 a.m. Jaime Caldwell (JC) called the meeting to order.</li> <li>• Florida DOH, MHS-Regional, BC EM, Palm Beach Medical Society, BHCS, Northwest, Sunrise FR, BEMD/ ESF6/ HSB, RDSTF, Red Cross, SFHHA, Miami VA &amp; Clinics, Holy Cross, Davie FR, MHS-Corporate, MHS- Pembroke, BSO FR, Plantation General, MHS- Miramar, Pembroke Pines FR, MHS- Joe DiMaggio, Miramar FR, BHMC, BHIP, Westside, Cleveland Clinic, Cooper City</li> <li>• No quorum, no approval</li> <li>• No quorum, no approval</li> </ul>	<p>Informational</p> <p>Informational</p> <p>Informational</p> <p>Informational</p>	<p>None Required</p> <p>None Required</p> <p>None Required</p> <p>None Required</p>
<ul style="list-style-type: none"> <li>• <b>Presentation:</b> <ul style="list-style-type: none"> <li>a. <b>Hurricane Matthew Discussion</b></li> </ul> </li> <li>• <b>Old Business:</b> <ul style="list-style-type: none"> <li>a. <b>Communication Systems</b></li> <li>b. <b>Nominations</b></li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• See attachment</li> <li>• Darren Debolt (DD) reported that there will be an electronic survey to query what our members want out of the communications system. Members will have a week to answer and the committee will reconvene with what they feel is the best to cover all of this.</li> <li>• Kelly Keys-Torres (KKT) reported that the call for nominations went out for chair, co chair, and secretary. One name for each was received, so they’re running unopposed. Positions are - Jaime Caldwell- chair, Mark Finocchio – Vice Chair, Jacqueline Douek- Secretary. We don’t have to go through our voting process. Jackie Ordaz retains treasurer position because she just started in July 2016.</li> </ul>	<p>Informational</p> <p>Members Fill out the Survey</p> <p>Informational</p>	<p>None Required</p> <p>Members F/U</p> <p>None Required</p>

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<ul style="list-style-type: none"> <li>• <b>Reports of Steering Committees and Workgroups:</b> <ul style="list-style-type: none"> <li>a. <b>Steering Committee</b></li> <li>b. <b>Region VII/RDSTF</b></li> <li>c. <b>Department of Health BC-ESF8</b></li> <li>d. <b>Training and Exercise</b></li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Jaime Caldwell (JC) reported that the steering committee is trying to link our training calendar with our gap analysis. There was discussion on how deep the gap analysis is. Steve Lamson mentioned that it is specific to everyone who participated throughout the process.</li> <li>• It was suggested that the coalition conduct another gap analysis.</li> <li>• What were going to try to do is link that gap analysis to training calendar. So training will be at its best use to meet these identified gaps.</li> <li>• KKT mentioned that the coalition has to list the top 5 hazards identified in the latest HCC hazard assessment and top 3 training and exercise needs. The coalition needs to do the HVA and for CMS the TEPW needs to be complete.</li> <li>• The HVA work group was appointed by JC. See HVA below</li> <li>• Rebecca Creighton (RC) reported that the prioritization meetings for the state are coming up in Tallahassee Nov. 16-17, state health groups are looking to fund for medical examiners in the state. Requesting ambu plus kit for each region in the state.</li> <li>• Mark Finocchio (MF) reported: DOH: travel related Zika cases 755, non travel related 171. 114 pregnant women. 126 cases in Broward haven't changed. 244 cases in Miami Dade.</li> <li>• There are no current investigations, or lab results</li> <li>• KKT reported: The Haz Talk dates haven't been secured yet, but they will soon. A potential date is in December one 8 hour day, 30 seats. More geared toward paramedics, ER staff nurses.</li> <li>• The mastering of chaos class was supposed to happen week</li> </ul>	<p>HVA work group will meet to discuss plan</p> <p>Informational</p> <p>Informational</p> <p>Informational</p>	<p>HVA Work Group F/U</p> <p>None Required</p> <p>None Required</p> <p>None Required</p>

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<p align="center"><b>e. Communications Committee</b></p>	<p>after hurricane Matthew, we postponed it. February 14-17 at Barry University in Davie</p> <ul style="list-style-type: none"> <li>• There are 2 new LEFR Classes Nov. 15 and Dec. 9. The cost is: \$20,100. We will pay 50% up front. 60 seats total</li> <li>• Reminder about CDP Florida Week: 3 different tracks members can take, hospital, EM response, healthcare leadership, EMS Track</li> <li>• Per our ASPR Exercise requirement, we must have this completed by May 31/ June 1. The FAA Drill does not fit in our schedule. The Exercise Committee will start preparing. Lauderhill has offered the performing arts center as a central location.</li> <li>• KKT sent out a comprehensive training calendar for members to take a look at</li> </ul>	<p>DD report on Dec 7 about Nov 10 meeting, 400 MHz radios</p>	<p>DD F/U</p>
<p align="center"><b>f. EMS Committee</b></p>	<ul style="list-style-type: none"> <li>• Steve Lamson (SL) mentioned that there was an email sent out to rebuild the 8 MHz radio test contact information. Please fill this out.</li> <li>• There was discussion about an all inclusive hospital/ partner directory, David Dungan and Kelly Keys-Torres are working on this.</li> </ul>	<p>Members send SL contact information</p>	<p>Members F/U</p>
	<ul style="list-style-type: none"> <li>• Julie Downey (JD) reported she is working on an MCI plan with MF. Protocols are still on going.</li> <li>• The training for ground transport of ID patient is still ongoing. Miami Dade fire rescue is in our regions training. The state will provide equipment.</li> </ul>	<p>Informational</p>	<p>None Required</p>

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<ul style="list-style-type: none"> <li><b>g. Treasure Report</b></li>   <li><b>h. Contracts</b></li> </ul>	<ul style="list-style-type: none"> <li>• Jackie Ordaz (JO) reported out on the treasurer’s report. See attached</li>   <li>• KKT reported that the iCAR Committee is working on the contract donation agreement. This document will need to be signed before members get their equipment. The committee is procuring equipment. The donation agreement is to release the coalition of liability.</li> <li>• KKT mentioned that members who participated will get the equipment, no chemicals, or extra canisters. Once the documents have been signed there will be 3 hour training at Sunrise. Whoever comes to pick up the unit will get the training there. There will be 3 separate days of training and members can pick which to attend and it will be train the trainer style</li> <li>• KKT mentioned that she is brining her epi department to get the training</li> <li>• ASPR deliverables were all completed.</li> <li>• ALS team contracts are being wrapped up for 2016, documents are being submitted. New contracts will be moving forward with what’s set on the ASPR budget.</li> </ul>	<p>Informational</p> <p>Informational</p>	<p>None Required</p> <p>None Required</p>
<ul style="list-style-type: none"> <li>• <b>New Business</b></li> <li>    <b>a. HVA</b></li> </ul>	<ul style="list-style-type: none"> <li>• KKT reported that we will conduct the HVA in January.</li> <li>• HVA Work group: David Dungan, Steve Lamson, Martha Payan</li> </ul>	<p>Informational</p>	<p>None Required</p>
<ul style="list-style-type: none"> <li>• <b>Next Meeting Date</b></li> </ul>	<ul style="list-style-type: none"> <li>• Wednesday, December 7, 2016 Volunteer Park. Breakfast will be provided!</li> </ul>	<p>Informational</p>	<p>None Required</p>
<ul style="list-style-type: none"> <li>• <b>Adjournment</b></li> </ul>	<ul style="list-style-type: none"> <li>• 11:19am</li> </ul>	<p>Informational</p>	<p>None Required</p>